OmniUpdate Training Tuesday
Exploring Reusable Content

WebEx Event # 804 247 712

Audio will be heard on your computer speakers.

If you do not have working computer speakers, call 1-408-792-6300.
Enter event number and attendee ID or press # if no attendee ID.

Webcast will start at the top of the hour.

Presented by:
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Senior Web Technician
Agenda

• Types of Reusable Content
  – Snippets, Assets, Includes
• Knowing When To Use Each Type
• Common Challenges & Solutions in OU Campus
• Q&A
Assets

• Create & edit reusable content in one location
• Can be placed in any editable region on any number of pages
• Protects content from changes
• Asset Types
  – Web Content, Plain Text, Source Code, Image Gallery, Form
Assets

Example uses:

• Recurring text, common content
• President’s name, email addresses, phone numbers
• Article, quote, or accolade with departmental branding
• Image Galleries
• Forms
• Comments, discussions
• Code, JavaScript, or other client-side scripting
Snippets

• Provide a format with information that can be changed
• Becomes part of the page and editable
  – Not global includes
• Can ensure standard formatting of page items
• HTML-based
  – No server-side or client-side code
Snippets

Example uses:

• Table structure
• Image placeholder with caption
• Formatted HTML
• Non-recurring formatted text
Include Files

• Similar to assets
  – Considered global
  – Editing the include updates all pages that are using it

• Hardcoded to particular locations
Example uses:

- Recurring text, common content
- Article, quote, or accolade that requires departmental branding
- Code, JavaScript, or other client-side scripting
- Image Galleries
- Comments, discussions
- Navigation Files
- Headers & Footers
Knowing When to Use Each Type

• Is the exact content shared across pages?
  – Asset or Include File
    • How many pages will it be shared across?
    • Is it global? Only on select pages?

• Is only the basic structure shared, but with different content?
  – Snippet
Knowing When to Use Each Type

- Is there specific functionality built into the templates using a specific type?
  - Table Transformations — use Snippets
  - LDP Galleries, Forms — use Assets
Let's Look!
Next Training Tuesday

Next Month’s Training Tuesday will be held on April 25, on the topic of Getting the Most out of OU Campus.

Be sure to visit the OCN or Support Site for further details.

http://ocn.omniupdate.com
http://support.omniupdate.com/oucampus10
Thank You!