OmniUpdate Training Tuesday

Setting Up A New Site

Presented by:
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Senior Web Technician

WebEx Event # 807 172 685

Audio will be heard on your computer speakers.

If you do not have working computer speakers, call 1-408-792-6300.
Enter event number and attendee ID or press # if no attendee ID.

Webcast will start at the top of the hour.
Agenda

• Gathering Required Information
• Setting Up the New Site with Site Setup/Site Clone
• Verifying the Setup
Gathering Required Information

• Naming Conventions
  – Site Name
• Production Server Credentials
• Account Level Limitations
Site Setup/Site Clone

• Required Fields
  – Site Name
  – Production Server FTP Credentials
    • Server
    • FTP Type
    • Username/Password
    • FTP Root
    • HTTP Root
Site Setup/Site Clone

• Some Notable Options
  – Template Location & Directory
  – Recycle Bin path
  – Remove OU Tags
  – Use HTML Schema
  – URL Type
  – Allow Uppercase Folder Names
Verifying the Setup

• Can you do the following without errors?
  – View Production Tab
  – Publish a Page
    • View Published Page
  – Rename a Published Page
  – Delete a Page
Let’s Look!
Next Training Tuesday

Next Month’s Training Tuesday will be held on May 30. Be sure to visit the OCN or Support Site for further details.

http://ocn.omniupdate.com
http://support.omniupdate.com/oucampus10
Thank You!