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Training Tuesday: Content Editor Tools

Tuesday February 22nd, 2022



Presented by:

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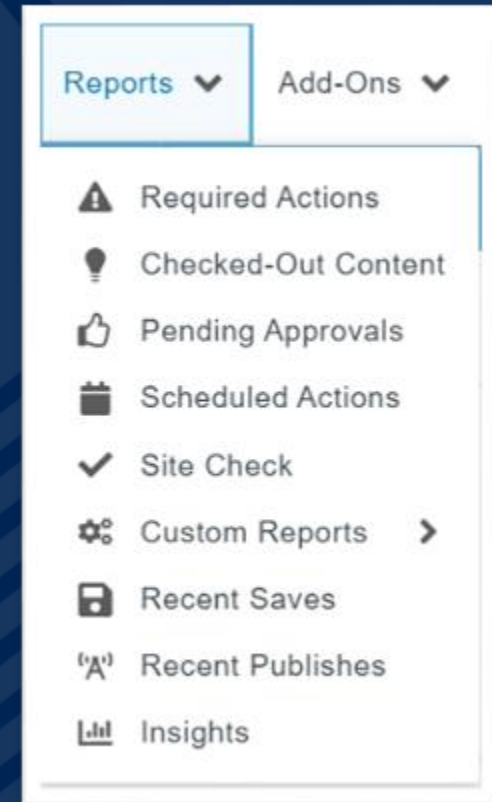


Agenda

- Reports Menu
 - Key differences (admin vs. non-admin)
 - Using all reports – Best Practices
 - Setting scheduled actions
- Useful Gadgets
 - URL Shortener
 - Extra: Introduce Redirect Template
 - Dependency Tag Info
 - Notes
 - Request Help
 - Bookmarks
 - Link Check
 - Page Parameters
 - Images
 - Assets
- Omni CMS Support Pages
 - Useful pages to bookmark

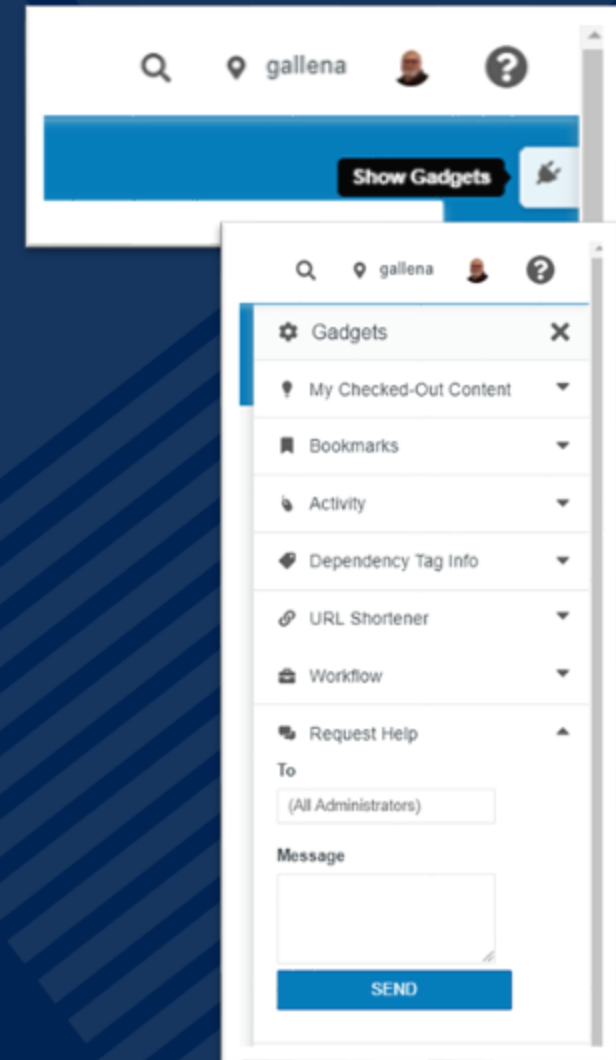
Reports Menu

- Use reports to gather (and manage in some cases) site-wide information
- Different user levels have different access to reports
 - Level 9 and 10 admins have full access to all reports
 - Levels 0-8 won't see Site Check or Custom Reports, and will get limited access to other report data



Reminder - Gadgets

- Small apps designed to make your life a bit easier in Omni CMS
- Gadgets can appear in the sidebar or the Dashboard
- Customize which gadgets appear
- Gadgets are context-specific
- 20 (and counting) gadgets available in the system





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LET'S SEE IT!

Omni CMS Support

- Gadgets:

<https://support.moderncampus.com/learn-omni-cms/gadgets/>

- Reports Menu:

<https://support.moderncampus.com/learn-omni-cms/reports/>

- Redirect Template:

<https://support.moderncampus.com/technical-reference/templates/advanced-page-types/redirects.html>

- Training Tuesday Archive:

<https://support.moderncampus.com/learn-omni-cms/webcasts/training-tuesday.html>



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Next Training Tuesday

Topic TBD

March 29th, 2022

11:00 am PST



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